

## **Routing Policy & Procedures for Fleet Equipment Tracker Reports**

When DoD tasks dispatchers with the preparation of Fleet equipment part Type & Size Deployment reports, contract quotes between multiple installations should be double-checked to determine when the report is due, where in DoD it is dispatched & what work order schedule format dispatchers should use in preparing the report.

The origin of contract quote problems must be immediately identified, using a specific set of steps, with associated tools, to find the primary cause of the problem, so that installations can: 1) Determine what happened. 2) Determine why it happened. 3) Figure out what to do to reduce the likelihood that it will happen again

Also double-check the required reference item from the supply route condition-based performance metrics & measures assessments in the report & follow the procedures outlined referencing installation requirements for the proper preparation of the report submission prior to force structure adjustments made to meet surge contingency scenario operations.

Work order schedules may be dispatched to help determine the proper disposition of files and records maintained by multiple installations requirements by other DoD directives for the proper disposition of specific files & records maintained by installations.

When practical, reports control case files should be maintained for each type of report and should contain the following information about the report:

- 1) A copy of work order schedule case details authorising the Fleet Type & Size equipment parts Deployment report
- 2) Instructions for the preparation & submission of the report
- 3) A sample copy of the report to be dispatched to DoD
- 4) Any correspondence or other matter pertinent to the work order schedule material sourcing case file
- 5) Record disposal practise & procedures

To order new work order schedule contract quotes for an installation mission requirement addressing Fleet equipment part Type & Size Deployment, or to replace those that have become changed due to new mission directives for updated force structure requirements for tasking units involved in meeting the challenges of surge contingency scenarios, all DoD needs do is notify dispatchers in writing.

The method of letting dispatchers know what DoD requires varies with the mission activity as well as the Type & Size of the Fleet equipment parts deployment supply route based on the relative composition & degree of condition & performance-based metrics & measures.

Work order schedules for Fleet equipment part Type & Size Deployment address several key factors involving overall force structure readiness:

- 1) Order, Requisition & Dispatch of Fleet equipment Type & Size Deployment sourcing & scheduling priorities
- 2) Deployment, Issues, & Receipts for quantity deficits in Route Condition Indices
- 3) Determination of the optimal temporal deployment of Fleet equipment parts Types & Sizes
- 3) Frequency distribution of contract quotes for competing Fleet equipment parts Types & Size Deployment Patterns,
- 4) Authority to suspend a contract quote frequency for rejected supply route service,
- 5) Automatic filing of tenders for action by Fleet equipment parts Type & Size Deployment patterns
- 6) Providing routing work order schedule information involving constraints & point-of-deployment capacity & receiving capabilities
- 7) Cost-based, work order schedule- specific modes & reporting conditions for contract quotes
- 8) Identification of Fleet equipment parts Type & Size deployment details by product grade and contract quote frequency mode

Work order schedule programmes provide standard methods of issuing mission force structure directives by all DoD activities & installations in DoD. Contract quote system details consist of Definition, Criteria & Responsibility in addition to Preparation & Maintenance of work order schedule mission directives for Fleet equipment part Type & Size deployment. In general, contract quote frequency periods are issued in work order schedules when changes are made to one or more of the following dispatcher process components:

- 1) Regulates or is essential to effective Fleet equipment parts Type & Size Deployment administration
- 2) Establishes Fleet Type & Size equipment parts Deployment policy
- 3) Delegates Fleet Type & Size equipment parts Deployment authority or assigns responsibility
- 4) Assigns an Fleet Type & Size equipment parts Deployment organisational structure
- 5) Assigns a Fleet Type & Size equipment parts Deployment mission, function, or task
- 6) Initiates a Fleet Type & Size equipment parts Deployment course of action
- 7) Governs Fleet Type & Size equipment parts Deployment Contract quote conduct
- 8) Establishes a Fleet Type & Size equipment parts Deployment reporting requirement
- 9) Changes, supersedes, or cancels existing Fleet Type & Size equipment parts Deployment directives
- 10) Establishes a Fleet Type & Size equipment parts Deployment procedure, technique, standard, guide, or method of performing duty, function, or operation.

Work order schedule projects are a well-established approach to controlling the introduction of new initiatives or organisational changes within DoD. Fleet equipment part Type & Size Deployment episodes are finite in length, usually one-time pieces of work involving a number of activities that must be completed within a given time frame determined by contract quotes, and often on a fixed budget unique to each installation.

Common examples of projects are the provision of factors related to deficits in supply route condition & performance-based metrics & measures leading to DoD Registration with dispatchers for introduction of new substitute resources to be strategically sourced--usually related to the installation of a new piece of infrastructure, or creation of a new resourcing sourcing tool.

While the very simplest projects can be administered easily by applying common sense & just getting on with things, projects that are more complex need a great deal of planning by dispatchers & stand to benefit from a formal, disciplined approach. From making sure that contract quote activities will actually meet the specified need requested by multiple installations, to devising work order schedule periods, developing systems for reporting progress & detailing the parameters of fleet equipment parts deployment requests--- all of these issues require responsible consideration & effort.